

Tzu Chi University

Fall 2026 Registration Notices for Current Students

University Website: <https://www.tcu.edu.tw/>

University Phone Number : Zhongyang(03)8565301

Jianguo(03)8572158

Jieren(03)8572677

	Things to Do	Procedures	Unit In Charge /Phone extension
Before the First Day of Classes	Waivers or Exemptions of Tuition and Fees Student Loan	✳️Only students with Republic of China (Taiwan) nationality are eligible to apply.	Zhongyang Life Guidance : 11202 Jianguo Life Guidance : 22397
	Paying Tuition and Fees	<ol style="list-style-type: none"> 1. Print out the tuition & fees bill : The bill for the next semester will be available (without considering waivers and exemptions) after the final exam week. Students can access "Tuition & Fees Bill" on the students' homepage. 2. Pay attention to changes on the bill : Students applying for waivers, exemptions, student loans, etc., should print out the updated bill, after the University has approved their applications. 3. Deadline for paying tuition and fees on August 28, 2026. 4. Payment methods: Bank counter payment, credit card authorization, ATM transfer, payment at convenience stores, etc. Students with student loans need to follow the bill's instructions or access the relevant website. 5. Pay the fees related to credit units : Students listed below may ask the Cashier to include the fees on their bill, before applying for student loans : <ol style="list-style-type: none"> (1) Those who extend their study period and take no more than nine credit units. (2) Doctoral students who take at least one credit unit of the master's or undergraduate course(s). (3) Master's students who take at least one credit unit of undergraduate course(s) (4) Those who take professional education course(s) offered by the Center for Teacher Education. 	Zhongyang Cashier : 11323 or 11324 Jianguo Cashier : 22229 Jieren Cashier : 31350

Completing Registration	<p>1. Fall 2026 course selection and classes will start on September 7, 2026.</p> <p>2. Student registration for the current semester is considered complete upon full payment of the tuition and fees. (1) Those who fail to complete registration should follow the Requirements on the Student Leave Application. (2) Students who do not complete registration and miss the deadline of application for leave are subject to "Students Who are Unable to Complete Their Enrollment Before the Deadline "</p> <p>3. Registration stamp affixation: The representative of each class should collect the student ID cards of the whole class and send them to the Registrar for affixation of the registration stamp within a month after the first day of the semester. (See notes)</p> <p>Students can mail their student ID cards to the Registrar, with a stamped return envelope, to have the stamp affixed.</p> <p>4. To check the status of tuition & fees payment, student loans, or various waivers and exemptions for the current semester, students can : Log in to the Student System → Click "Office of Academic Affairs" → Select " Semester registration status inquiry".</p>	<p>Zhongyang Registrar : 11102, 11103 or 11134 Jianguo Registrar : 22318(Junior College), 22366(Bachelor) Jieren Academic Affairs Office : 31150</p> <p>Zhongyang Cashier : 11323 or 11324 Jianguo Cashier : 22229 Jieren Cashier : 31350</p>
Failing to Complete Registration on Time	<p>1. Fall 2026 course selection and classes will begin on September 7, 2026.</p> <p>2. Registration is incomplete, if students do not make the full payment of tuition & fees on schedule, and they will be subject to the “Students Who are Unable to Complete Their Enrollment Before the Deadline.”</p> <p>3. Students who have completed registration for the current semester should bring their student ID cards to the Registrar to affix the registration stamp.</p> <p>4. The University will require that those who fail to complete registration within two weeks after the due date, discontinue their studies in accordance with Article 34 of the TCU Academic Policies.</p> <p>5. To check the status of tuition & fees payment, student loans, and various waivers and exemptions for the current semester, students can: Log in to the Student System → Click "Office of Academic Affairs" → Select " Semester registration status inquiry".</p>	<p>Zhongyang Registrar : 11102, 11103 or 11134 Jianguo Registrar : 22318(Junior College), 22366(Bachelor) Jieren Academic Affairs Office : 31150</p> <p>Zhongyang Cashier : 11323 or 1324 Jianguo</p>

			Cashier : 22229 Jieren Cashier : 31350
After the First Day of Classes	Extending Study Period	<ol style="list-style-type: none"> 1. To complete registration, students who take extended studies must pay due fees within the time limit. 2. Relevant fees for extended studies: Junior College & Undergraduate students taking no more than nine credit units during the extended study period need only pay credit fees; those who take ten credit units or more must pay the full tuition and fees. 3. During their extended study period, students who take only classes offered by other educational institutions still need to print out the tuition & fees bill and only pay the Student Accident Insurance premium to complete the registration process. 	Zhongyang Registrar : 11102, 11103 or 11134 Jianguo Registrar : 22318(Junior College), 22366(Bachelor) Zhongyang Cashier : 11323 or 11324 Jianguo Cashier : 22229 Jieren Cashier : 31350
	Paying Fees Related to Credit Units (For students taking extended studies, graduate students taking certain courses.)	<ol style="list-style-type: none"> 1. After the add/drop period, the Curriculum Group will notify students, the students' academic advisers (or faculty advisers), and the head of each department/institute/program to review course selection-related matters in the third week after the first day of classes. <ol style="list-style-type: none"> (1) If necessary, before the end of the fifth week after the beginning of the semester, faculty members and students may ask Curriculum staff for change(s) or correction(s). (2) Otherwise, the University will consider that students and faculty members have accepted the results of course selection. 2. Under the following circumstances, students must pay their credit unit fees. Courses are considered dropped if students do not make the payment within the prescribed time limit. <ol style="list-style-type: none"> (1) Junior College & Undergraduate students taking no more than nine credit units during their extended study period 	Zhongyang Curriculum : 11106, 11107, or 11139 Jianguo Curriculum : 22461 Jieren Curriculum : 31150

	<p>may only pay credit fees; those who take ten or more credit units should pay the total tuition and fees.</p> <p>(2) Doctoral students who take one credit unit or more of the master's or undergraduate course(s).</p> <p>(3) Master's students who take one credit unit or more of the undergraduate course(s).</p> <p>3. Fees per credit unit:</p> <p>(1) NT\$1,280 for junior college courses.</p> <p>(2) NT\$1,300 for other undergraduate courses.</p> <p>(3) NT\$1,500 for graduate courses.</p> <p>For details, students may:</p> <p>Access TCU homepage → Go to "Accounting Office" → Select "Tuition and Fees."</p> <p>Access TCU 首頁 homepage → Go to "會計處 Accounting Office" → Select "學雜費收費標準網頁 Tuition and Fees."</p> <p>4. Access current course list or weekly class schedule:</p> <p>[TCU Homepage] → [Students] → [iCAN] → [Academic Affairs Services] → [Course Selection] → [Current Course List] → [Weekly Class Schedule].</p> <p>[TCU Homepage] → 學生 [Students] → [iCAN] → [Services] → [Course Info.] → [Course Details] → 選課清單 [Weekly Class Schedule]</p>	
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Notes	<p>◎Application for taking a leave of absence:</p> <p>1. Deadlines:</p> <p>(1) When applying for the current semester, the deadline is one week before final exam week.</p> <p>(2) When applying for the new semester, the final application day is the first day of classes. If students miss the deadline, they must complete enrollment before submitting their application.</p> <p>2. The date leave of absence will take effect:</p> <p>It will take effect from the University president's approval date.</p> <p>3. Students who fail to complete the requirements of exit procedures within three weeks after the effective date are subject to the provisions deemed as leave of absence from school.</p> <p>◎For any questions, please get in touch with the relevant offices.</p>
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Registrar Section of the Office of Academic Affairs

Notes:

1. Registration stamp affixation on Student ID Cards:

- (1) The submission period is within one month after the first day of classes.
The representative of each junior college or undergraduate or graduate class should collect the student ID cards of the whole class for affixation of the registration stamp.
- (2) Submission locations:
- a. Zhongyang Campus : Registrar
 - b. Jianguo Campus : Registrar
 - c. Jieren Campus: The Academic Affairs counter located at the Administrative Office

- (3) It will take about one hour to affix stamps for the entire class.
 - (4) Students who cannot have their student ID cards stamped along with their peers should do it individually at the Registrar's. It will take around two hours.
2. Due to their delayed registration, if something happens and students do not have any insurance coverage, they must bear full responsibility.
3. Students who intend to apply for taking a leave of absence in Fall 2026 must complete the required procedures on or before September 7, 2026, so these students do not need to register for the semester.
 - (1) If the application has not been approved on or before September 7, 2026, students must complete registration and apply for leave of absence.
 - (2) In case students fail to register within two weeks after September 7, 2026, the University will follow Article 34 of the TCU Academic Policies to require students discontinue their studies.
4. For the latest updates, please refer to the websites of the Registrar Group and Curriculum Group, in the Office of Academic Affairs; and the Life Guidance Group, in the Office of Student Affairs.